

PID 61/63
22 Apr 1963

MEMORANDUM TO: Executive Director, NPIC
THROUGH: Assistant for Operations, NPIC
FROM: Chief, CIA/PID(NPIC)
SUBJECT: Departmental Workload

1. This report concerning departmental workload and backlog is submitted pursuant to your request.

2. During the period 1 March - 31 March 1963, a total of 139 projects were received against a total of 144 projects completed. On 31 March 1963 a total of 354 departmental projects were on hand. It would take working days to complete the 354 projects if the total PI complement of was available.

3. Considering that many of the projects on hand are in work, the number of working days required to clean up the backlog can be reduced to about 11 working days for the March period.

4. This report does not consider the 80 national projects carried by CIA/PID(NPIC) on 31 March 1963.

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